

# Agenda – Meeting 9

## QEP Development Task Force

### Vernon College

January 27, 2017 ▪ 10:00 AM ▪ VER RM 204, CCC RM 712

#### ▪ Call Meeting to Order

##### QEP Development Task Force

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquet Lehman, Chair <sup>+</sup>		
Instructional Design & Technology Coordinator	Roxie Hill <sup>*</sup>		
Division Chair: Communications	Joe Johnston		
Division Chair: Information & Technology	Mark Holcomb		
Instructor – Education	Teresa Wallace <sup>+</sup>		
Instructor – English & Read/Write	Misti Brock		
Instructor - Machining	Chris Smith		
Instructor – Mathematics	Brad Beauchamp		
Instructor – Pharmacy Technician	Katrina Brasuell		
Instructor – Sociology	Marissa Underhill		
Instructor – Speech	Donnie Kirk <sup>+</sup>		
Director of Institutional Advancement	Michelle Alexander <sup>**</sup>		
Director of Continuing Education	Christina Feldman <sup>+</sup>		
Counselor	Jackie Polk <sup>*</sup>		
Early College Start Coordinator	Melissa Moore <sup>**</sup>		
New Beginnings Coordinator	Jane Robinson		
Library Services Associate	Debra Henrion		
Student Support Specialist	Sjohonton Fanner <sup>**</sup>		
Tutoring Center Coordinator	Amber Hunsaker <sup>*</sup>		
Student Representative(s)			

<sup>\*</sup>Member of SSP Task Force

<sup>+</sup>Member of Integrated Marketing and Recruiting Committee

#### ▪ Approval of Minutes

- Meeting 7: October 21, 2016 (Exhibit A)
- Meeting 8: December 9, 2016 (Exhibit B)

#### ▪ General Business Reports

- Director of Quality Enhancement (Chair)
  - QEP Board of Trustees Update 11/16/16
  - College Effectiveness and Student Success Data Committee Update 1/20/17 (Exhibit C)
  - QEP Orientation – Faculty Development Meeting 1/13/17
  - QEP Orientation – Staff Meeting 1/20/17
  - Next QEP Staff Orientation?

#### ▪ Planning

- Review of QEP Model (Exhibits D,E)
- QEP Marketing – Logo Selection (Exhibits F,G)

#### ▪ Updates/Reminders

- Spring Semester Meetings – *Subject to Change*
  - February 24, 2017 @ 10:00 AM; V204/CC712
  - March 24, 2017 @ 9:00 AM; V204/CC712
  - April 21, 2017 @ 10:00 AM; V204/CC712

#### ▪ Adjournment